



## **DESCRIPTION:**

The Right Brain Initiative
Arts Integration Leadership Team Teacher Liaison
Honorarium: up to \$300 per school year

## **RESPONSIBILITIES:**

The Right Brain Teacher Liaison is a member of the school's Arts Integration Leadership Team (AILT) who serves as the main point of contact for the Right Brain staff. The Teacher Liaison will primarily support Right Brain program evaluation, school-based teacher learning and artist residency scheduling.

## **CHECKLIST FOR TEACHER LIAISON:**

Work with principal to determine members of the Arts Integration Leadership Team
Communicate with RB Arts Integration Coach about goals around artist residency
experience
Work with AILT team and RB coach to plan learning experiences for school staff
Complete Residency Request Form and interview artist(s)
Schedule Residency Planning meeting with teaching artist, RB coach, yourself and
appropriate staff members
Finalize residency schedule with teaching artist. Submit schedule form to teaching artist
or RB coach
Ensure principal signs residency contract and submits to Right Brain
Assist with collection of evaluation forms completed by school staff
Meet with RB Arts Integration Coach to reflect on the year and considerations for next
year
Submit your \$300 honorarium with your district payroll.